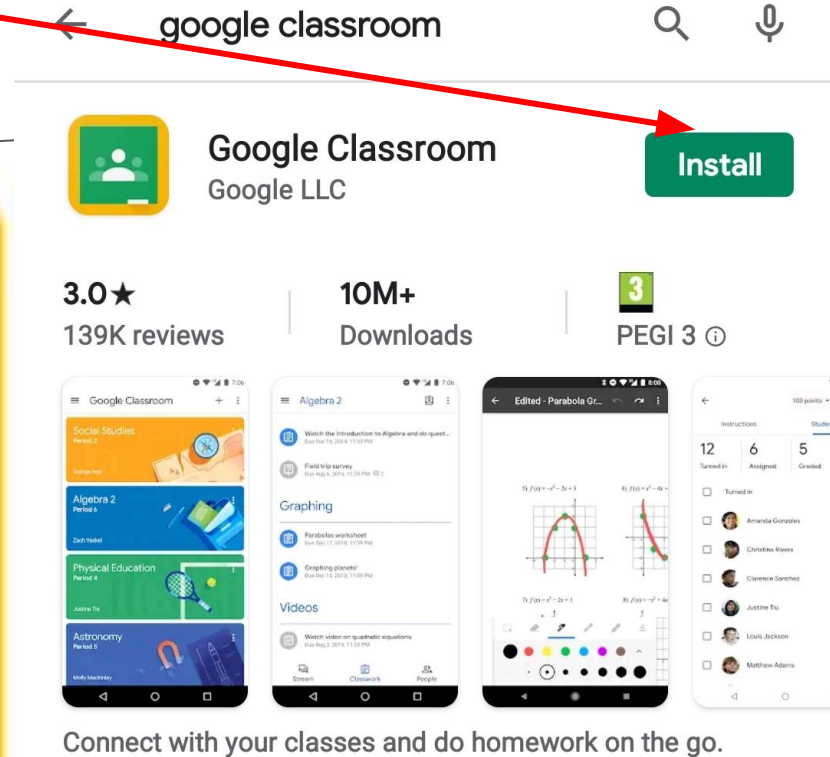
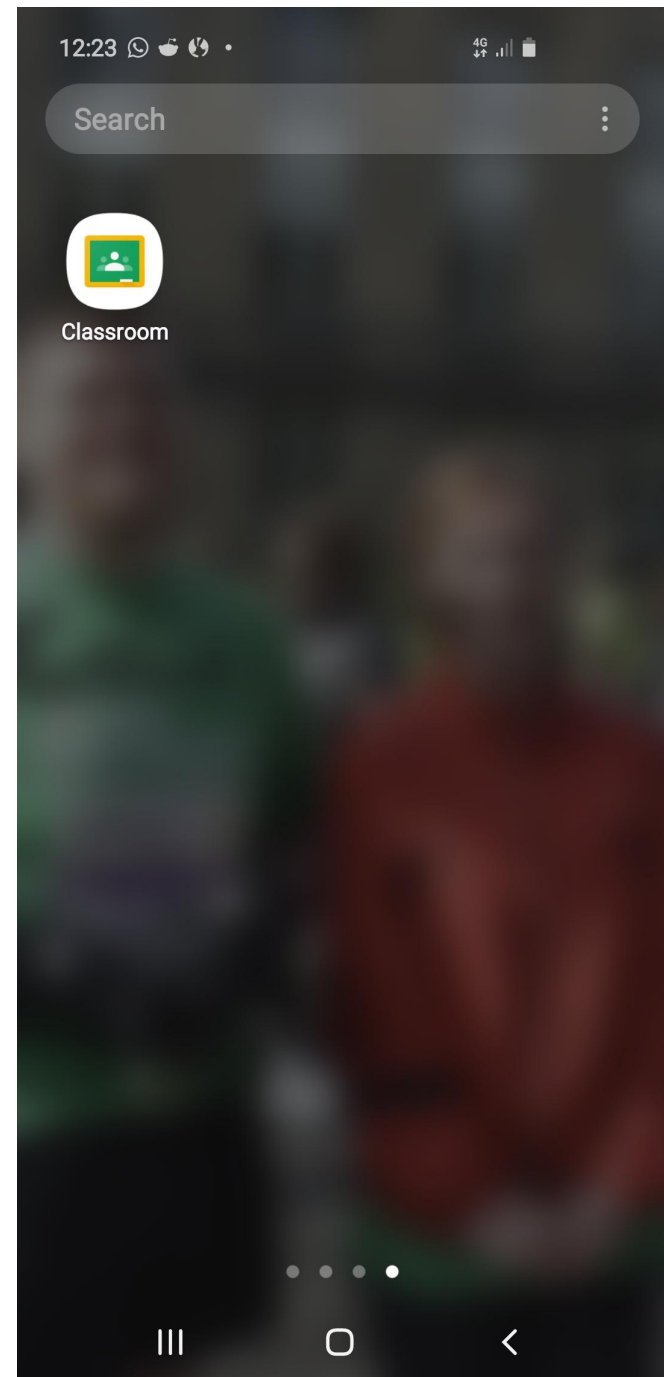


1. Access the app store on your device and search for 'google classroom'. Click 'Install' if not already downloaded on a device

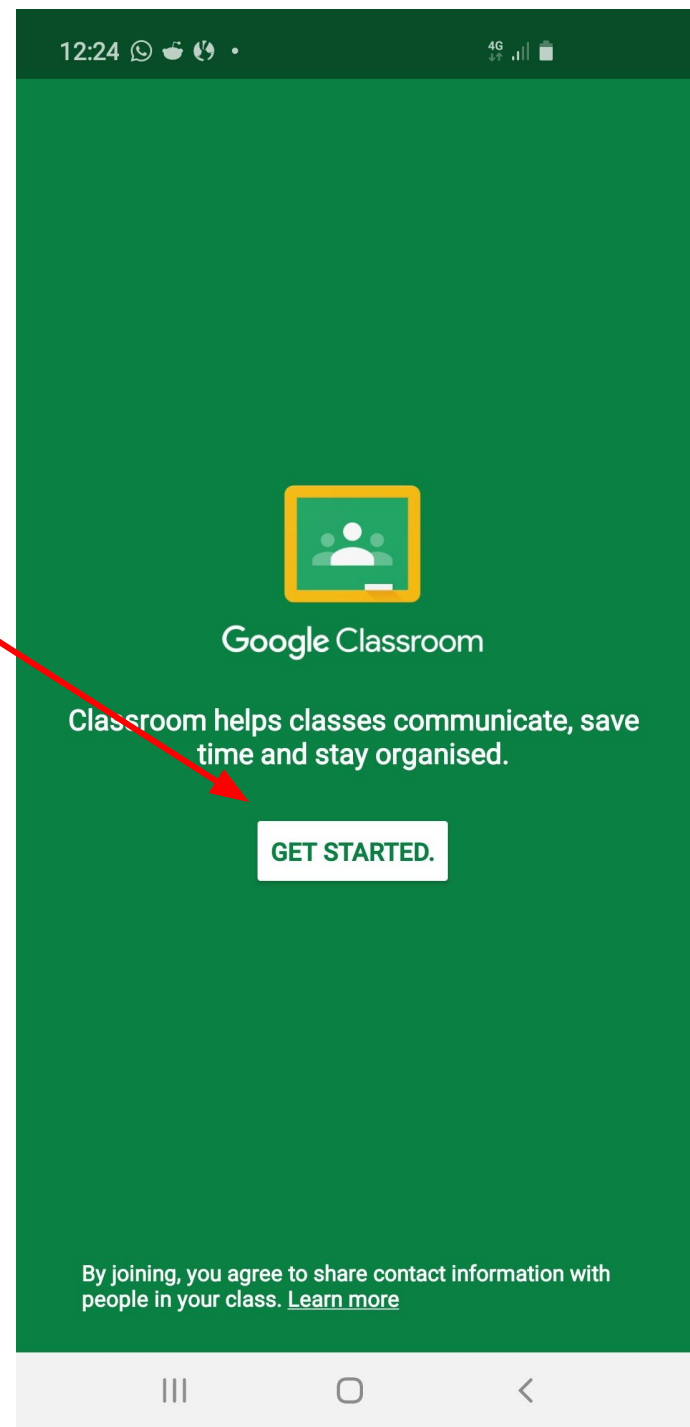


Connect with your classes and do homework on the go.

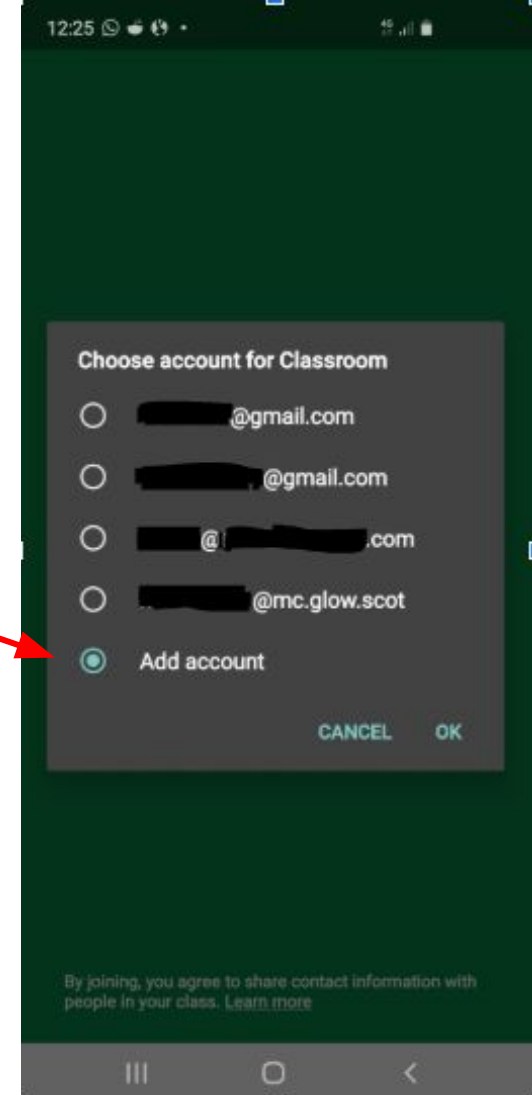
2. Once downloaded to your home screen, open up the app.



3. This should be the start screen.
Press on 'get started'



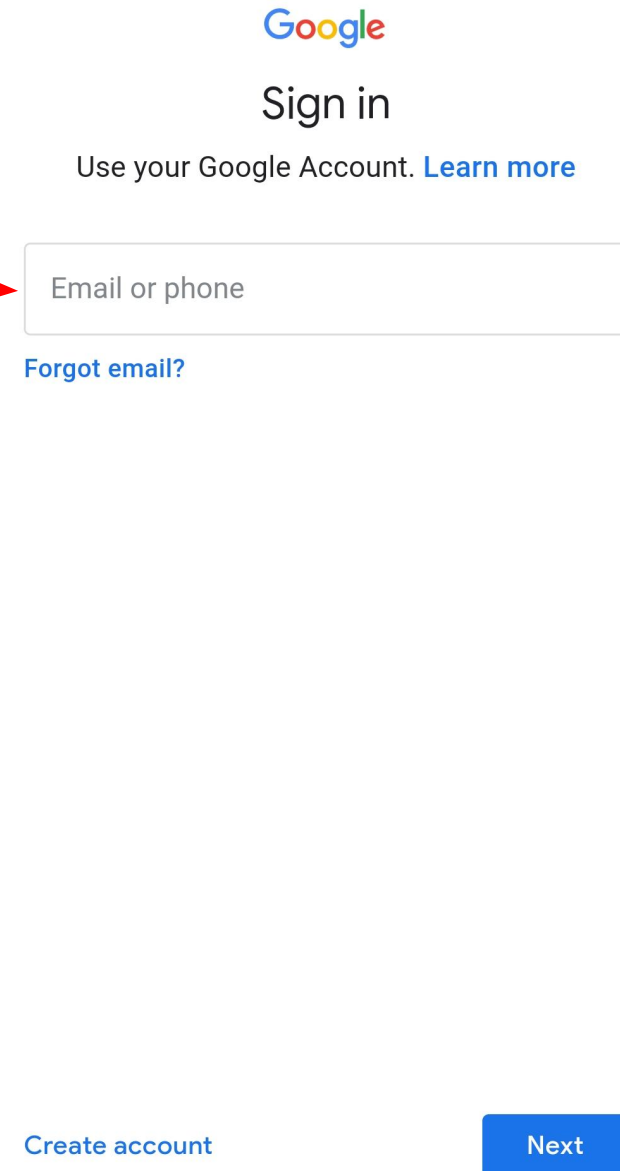
4. To log in pupils are required to use their GLOW accounts.
Select 'Add another account'



IMPORTANT

Pupils CANNOT access any resources through a personal gmail account. If there are any subsequent issues, e.g. no classes appear in the classroom app, check which account is logged in. If it is a personal account you will need to change user. Select 'Manage accounts on this device'.

5. This screen will appear. Type in your GLOW username into the 'email or phone' box. Don't click 'next' yet.



Google

Sign in

Use your Google Account. [Learn more](#)

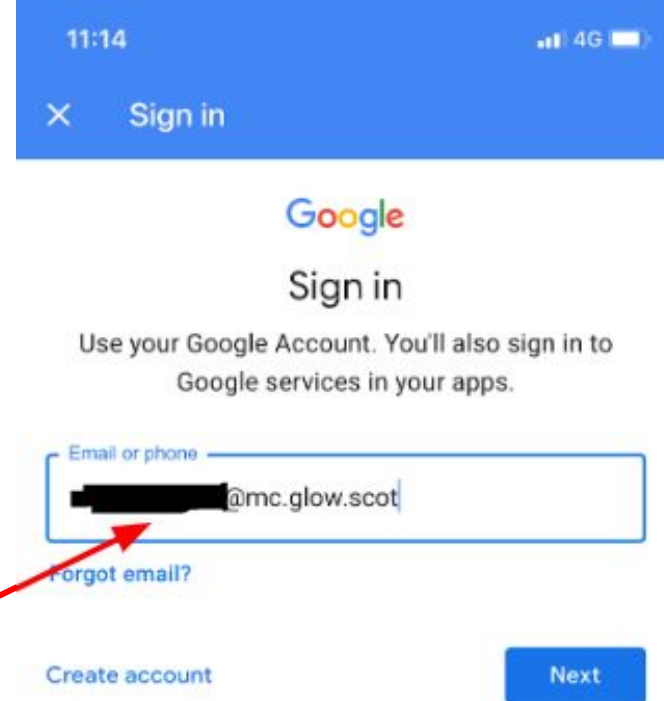
Email or phone

[Forgot email?](#)

[Create account](#) [Next](#)

6. All GLOW usernames start with 'mc', followed by the first 5 letters of your surname, first letter of your first name then two random numbers.

At this stage that must be followed by '@mc.glow.scot'
Now select 'Next'.



11:14 4G

X Sign in

Google

Sign in

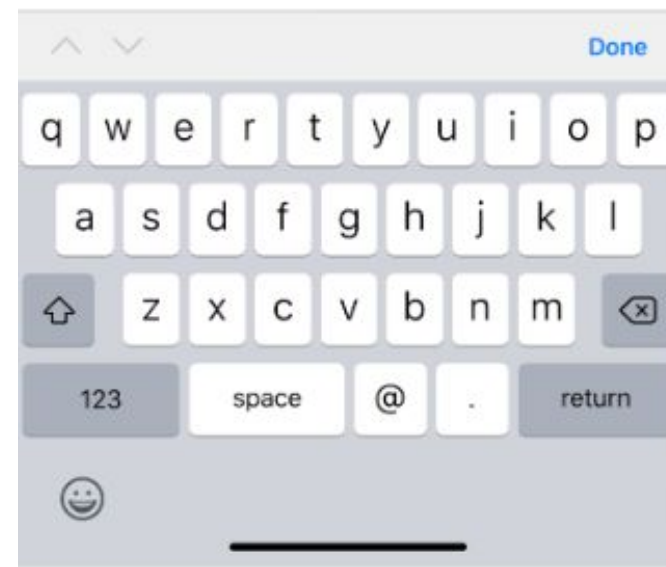
Use your Google Account. You'll also sign in to Google services in your apps.

Email or phone

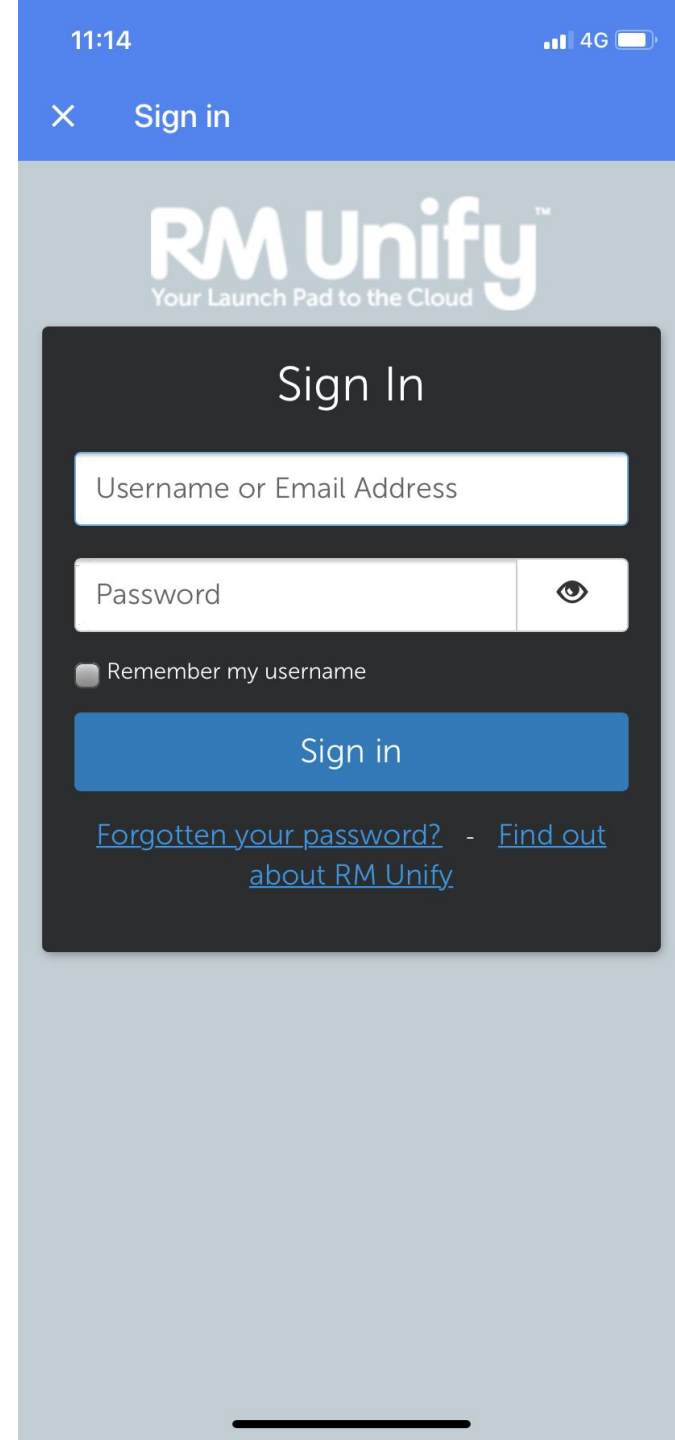
[Redacted]@mc.glow.scot

[Forgot email?](#)

Create account Next



7. The app will now take you to this screen, the GLOW login page.



8. Type in the same username as before, 'MC..', however this time it has to end in '@glow.sch.uk'.

Insert password, which for most pupils is Lasswade123 (case sensitive).

11:14 4G

× Sign in

RM Unify™
Your Launch Pad to the Cloud

Sign In

MC..@glow.sch.uk

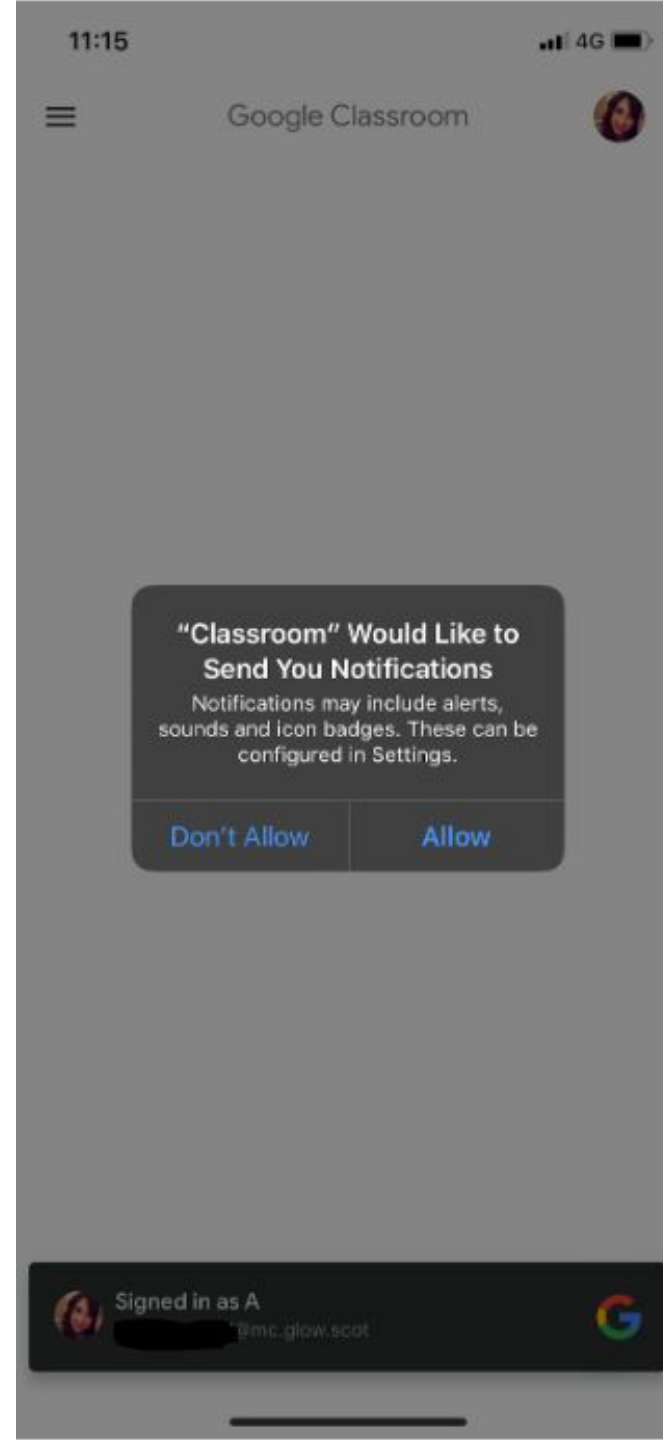
.....

☒ Remember my username

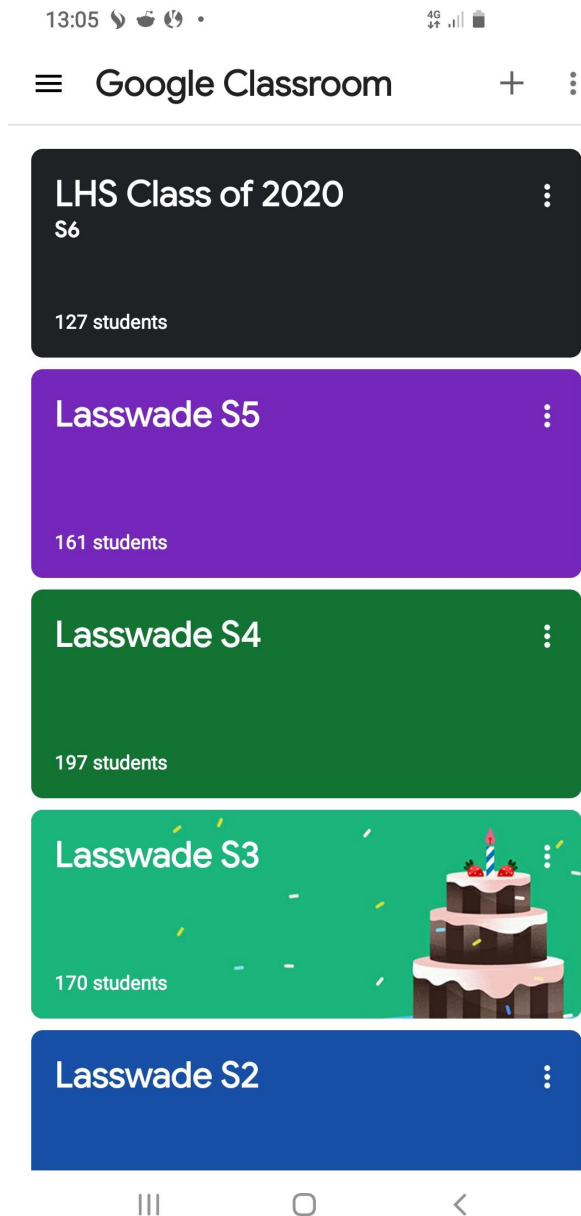
Sign in

[Forgotten your password?](#) - [Find out about RM Unify](#)

9. The following notification will come up, select 'Allow'. Pupils will then be updated whenever teachers post new materials on Classroom.

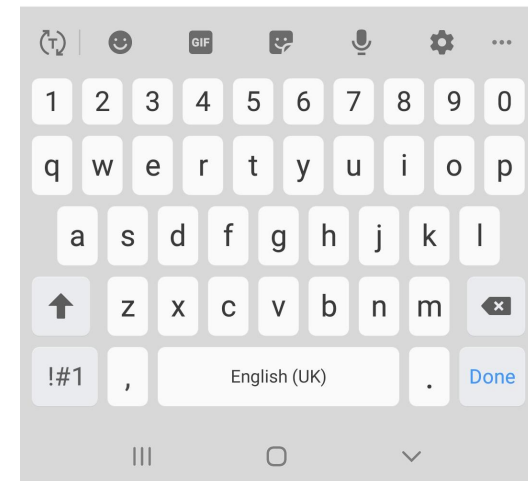
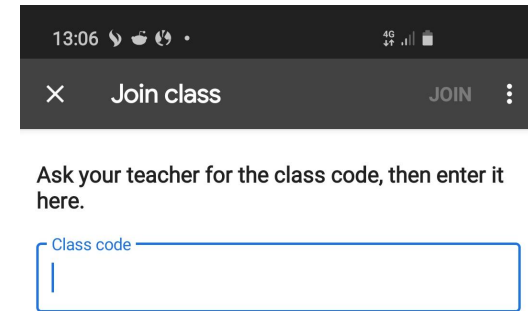


10. Once logged in Students should see a list of classes they have already joined.



11. If students haven't joined any classes they will see this screen.

They have to select the '+', 'Join class' and have to input a specific code given to them by their class teacher.



If pupils have joined classes before, but have logged in and they have 'disappeared', open the menu at the top left, click on the profile pic and select from the drop down

This shows which account is currently logged in. To change this, select the account name beginning 'mc..' and the problem should sort itself.

