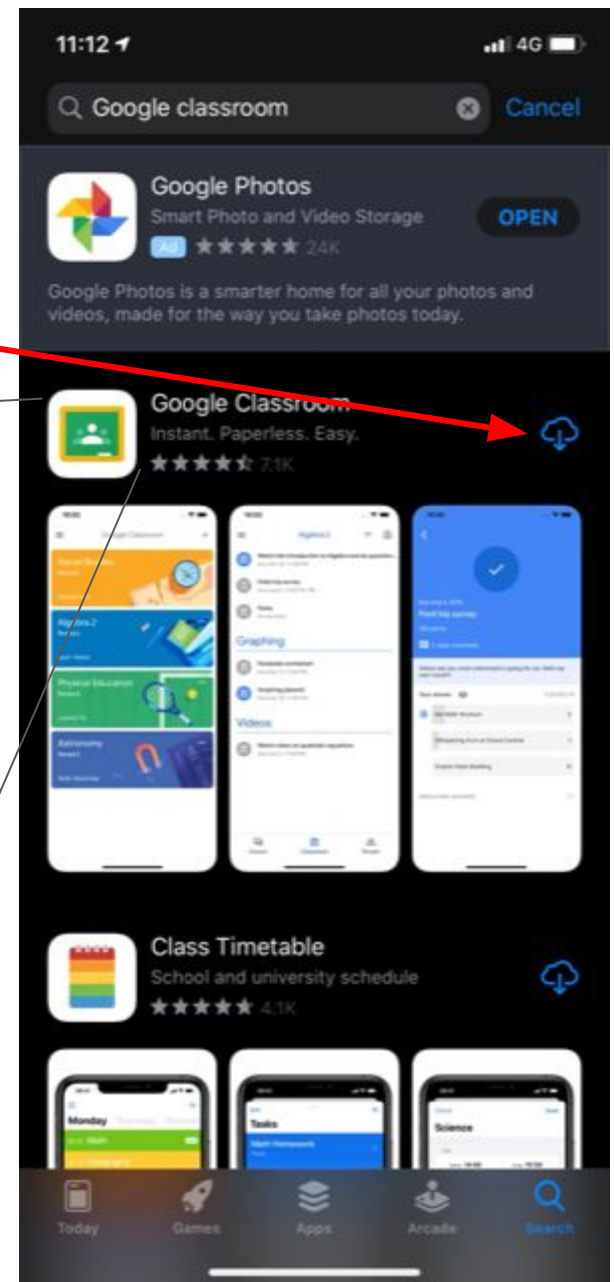
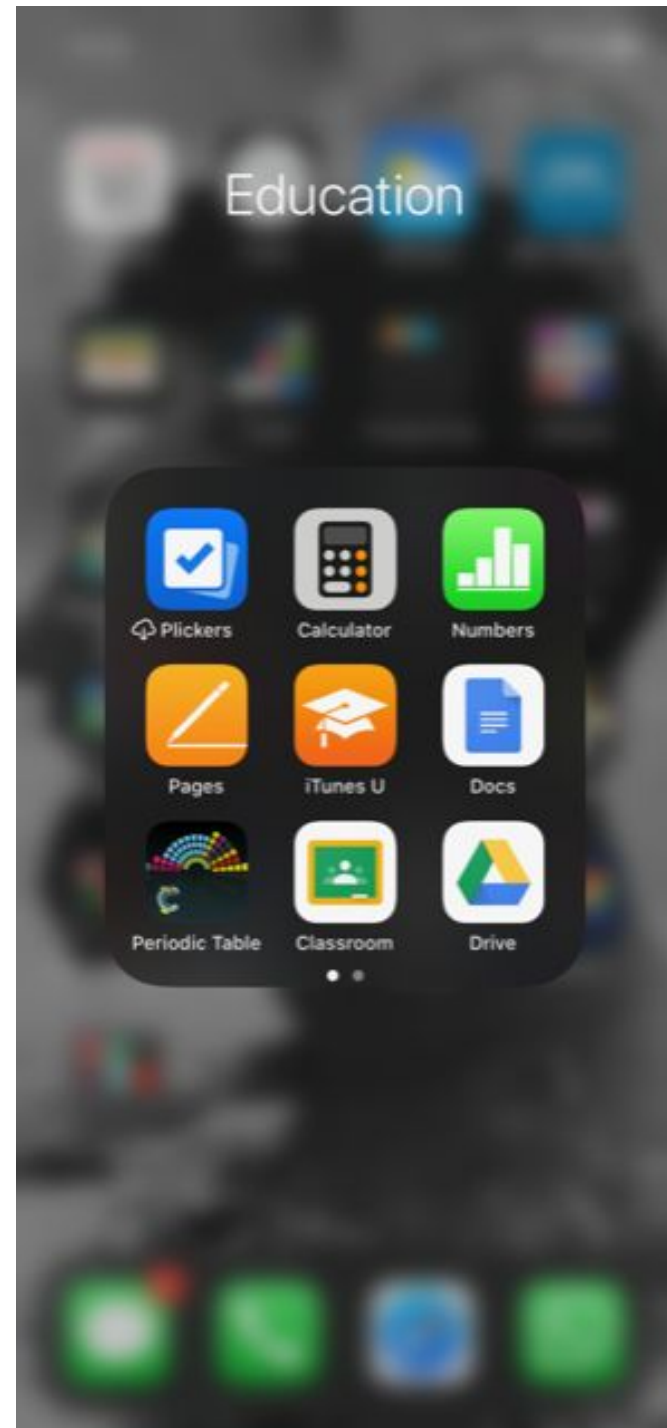


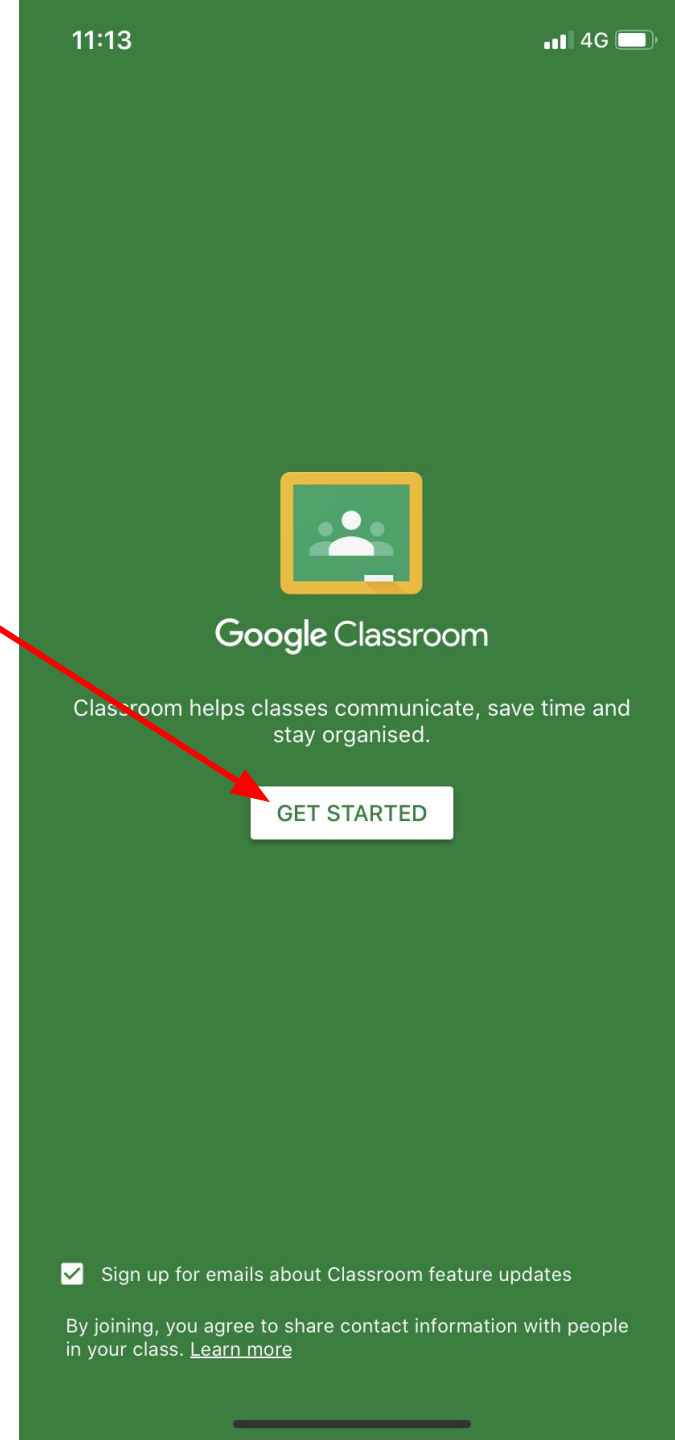
1. Access the app store on your device and search for 'Google Classroom'. Click 'Get' if not already downloaded on a device



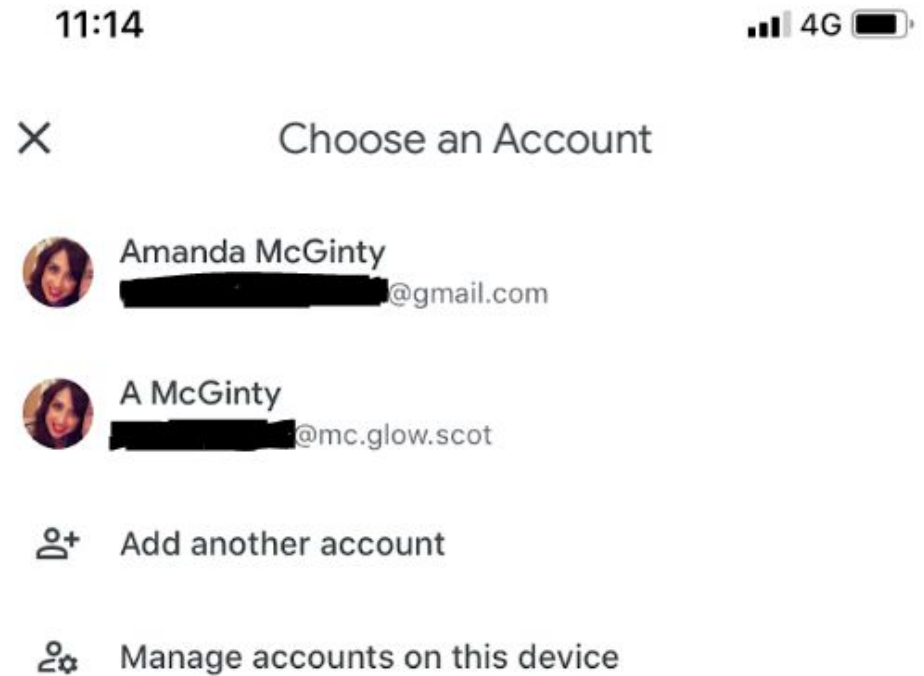
2. Once downloaded to your home screen, open up the app.



3. This should be the start screen.
Press on 'get started'



4. To log in pupils are required to use their GLOW accounts. Select 'Add another account'



IMPORTANT

Pupils CANNOT access any resources through a personal gmail account. If there are any subsequent issues, e.g. no classes appear in the classroom app, check which account is logged in. If it is a personal account you will need to change user. Select 'Manage accounts on this device'.

5. This screen will appear. Type in your GLOW username into the 'email or phone' box. Don't click 'next' yet.



Sign in

Use your Google Account. You'll also sign in to Google services in your apps.

Email or phone

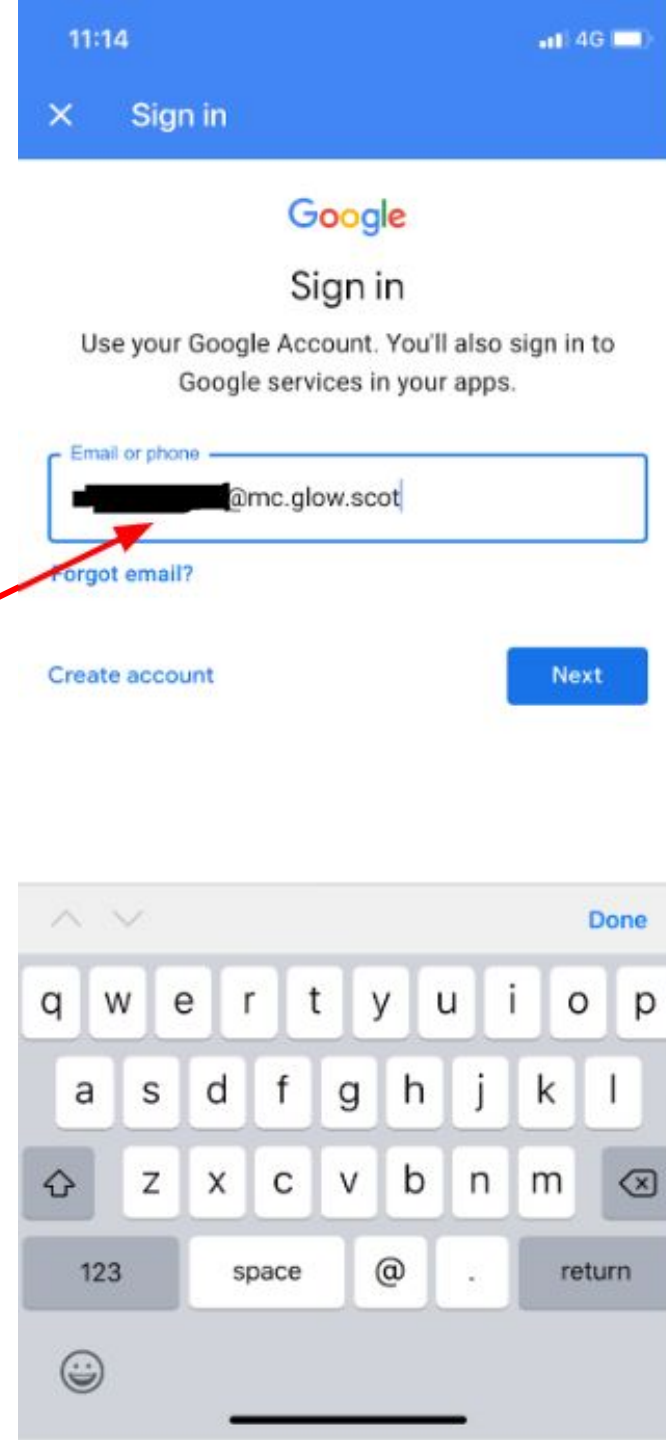
[Forgot email?](#)

[Create account](#)

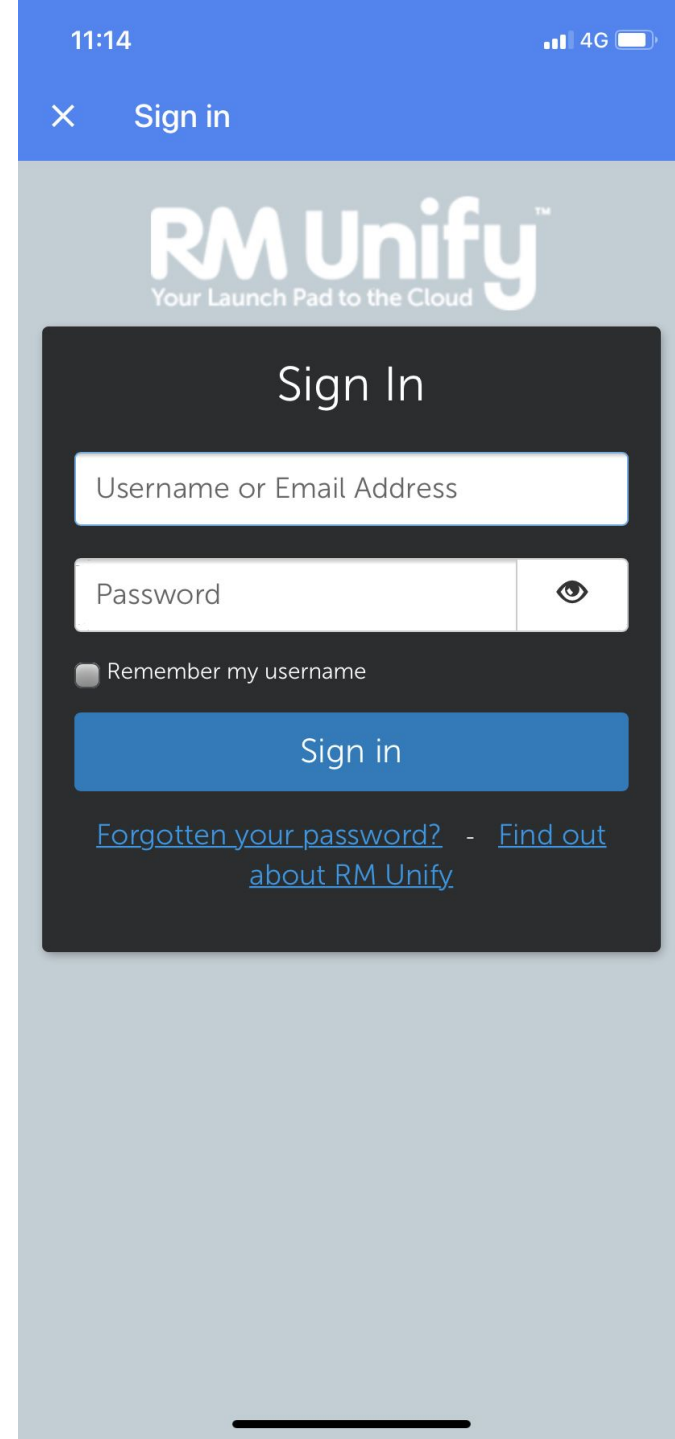
Next

6. All GLOW usernames start with 'mc', followed by the first 5 letters of your surname, first letter of your first name then two random numbers.

At this stage that must be followed by '@mc.glow.scot'
Now select 'Next'.



7. The app will now take you to this screen, the GLOW login page.



The image shows a mobile app interface for RM Unify. At the top, a blue header bar contains a close button (X) and the text "Sign in". Below the header, the RM Unify logo is displayed with the tagline "Your Launch Pad to the Cloud". The main content area is a dark grey card titled "Sign In". It features two input fields: "Username or Email Address" and "Password". The password field has a toggle icon (an eye) to the right. Below the password field is a checkbox labeled "Remember my username". A large blue button labeled "Sign in" is positioned below the checkbox. At the bottom of the card, there are two links: "Forgotten your password?" and "Find out about RM Unify".


11:14 4G

× Sign in

RM Unify
Your Launch Pad to the Cloud

Sign In

Username or Email Address

Password 

☐ Remember my username

Sign in

[Forgotten your password?](#) - [Find out about RM Unify](#)

8. Type in the same username as before, 'MC..', however this time it has to end in '@glow.sch.uk'. Insert password, which for most pupils is Lasswade123 (case sensitive).

11:14 4G

Sign in

RM Unify™
Your Launch Pad to the Cloud

Sign In

MC..@glow.sch.uk

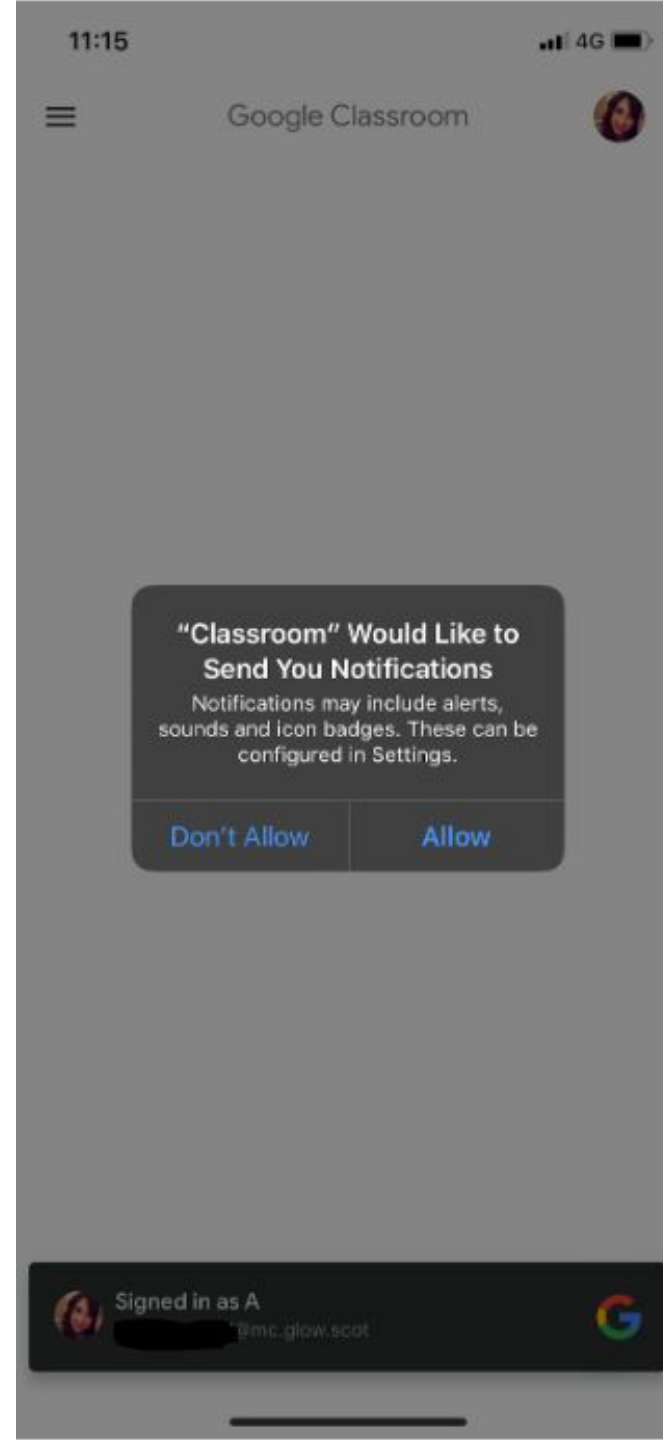
.....

☒ Remember my username

Sign in

[Forgotten your password?](#) - [Find out about RM Unify](#)

9. The following notification will come up, select 'Allow'. Pupils will then be updated whenever teachers post new materials on Classroom.



10. Once logged in Students should see a list of classes they have already joined.



11. If students haven't joined any classes they will see this screen.

They have to select the '+', 'Join class' and have to input a specific code given to them by their class teacher.



Don't see your existing classes?

[Try another account](#)

Create or join your first class



If pupils have joined classes before, but have logged in and they have 'disappeared', select the 'face' at the top right hand corner.

This shows which account is currently logged in. To change this, select the account name beginning 'mc..' and the problem should sort itself.

