



# Lasswade High School

Eskdale Drive      Email lasswade\_hs@midlothian.gov.uk      Telephone 0131 271 4530  
Bonnyrigg      Web lasswadehsc.mgfl.net      Fax 0131 454 0025  
Midlothian EH19 2LA

*Head Teacher*      *Depute Head Teachers*  
Mr Campbell Hornell      Mr Neil Chisholm      Mr Colin S Mitchell      Mr Graham Paris      Mrs Fiona M Wightman

23<sup>rd</sup> April 2018

GP/RR

Dear Parent/Carer

I am writing to inform you of the arrangements for the timetable change on Tuesday 8th May. All students will move in to their new Year Groups on this date. Our aim is that students will be issued with their new timetables the previous week to ensure they are prepared for classes.

Students in our current S1 move into S2 and will continue their planned learning through the Broad General Education within all curricular areas.

Current S2 students, who have worked closely with Student Support staff through the personalisation and choice process, will be issued with their selected courses for S3 in PSE over the course of the next week.

S3 students who will transition into the Senior Phase will also be issued with their subject choices in PSE during next week.

Current S4 students, who are not on exam leave, will be issued with their new timetables on Tuesday 8<sup>th</sup> May through an extended assembly process. It is important to note that National 5 programmes of study will begin on this date. Higher courses will not start until all students have returned from exam leave on Monday 4<sup>th</sup> June.

We look forward to welcoming all other students back from exam leave on Monday 4th June. They will be issued with their new timetables and allocated subject choices at this time.

For a small number of students in S5 and S6 we are creating an appointment system for re-coursing as their subject choices have not been fully satisfied. Students will receive a letter indicating an appointment time in school to discuss the issue and seek alternative options. We will endeavour to make this appointment after the student's final SQA exam.

As in previous years, as students progress through the school we alter the number of registration classes per year group. We currently invest a significant resource to ensure that registration classes in S1 and S2 are kept at a maximum of 20 to support the transition process into Secondary School. For pragmatic reasons from S3, and in to the Senior Phase, we reduce the number of registration sets. Students will remain within the same house but, in a small number of cases, may change Student Support teacher. If this has an implication for your child our Student Support Team will contact you to outline the details.

In the meantime, please do not hesitate to contact me should you require any additional information.

Yours sincerely

Mr G Paris  
Depute Head Teacher